



QUALICUM SCHOOL DISTRICT
FINANCE & OPERATIONS COMMITTEE OF THE WHOLE

MONDAY, APRIL 15, 2024
10:30 A.M.
VIA VIDEO CONFERENCING

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 213 598 028 309

Passcode: aWih8M

Facilitator: Trustee Elaine Young

Mandate: To discuss and make recommendations to the Board on financial, facilities, maintenance, technology and transportation matters with a view to environmental sustainability.

AGENDA

We would like to give thanks and acknowledge that the lands on which we work and learn are on the shared traditional territory of the Qualicum and Snaw-Naw-As (Nanoose) First Nations People.

1. **ACKNOWLEDGEMENT OF TRADITIONAL TERRITORIES**
2. **PRESENTATIONS (10 MINUTES)**
3. **PROJECT UPDATES**
 - a. Oceanside Community Track RFP Update (Elaine/Phil)
 - b. False Bay School (Phil)
4. **ITEMS FOR DISCUSSION**
 - a. Facility Utilization (Ron)
 - b. Feeding Futures Fund (Sheila)
 - c. Transportation Reviews – District and City of Parksville (Elaine)
5. **INFORMATION ITEM(S)**
 - a. 2024-2025 Budget Process Update (Ron)
 - b. Quarter 3 Financial Summary (Ron) p 1-2
 - c. Annual Five-Year Capital Plan Submission (Ron/Phil) p 3-6
 - d. Lead in Water Report (Phil) p 7-9
6. **ITEMS FOR RECOMMENDATION TO THE BOARD**
7. **FUTURE TOPICS**
 - a. Long Range Facility Plan
8. **NEXT MEETING DATE:**
Tuesday, May 21, 2024 at 10:30 via video conferencing
9. **ADJOURNMENT**

SCHOOL DISTRICT NO. 69 (QUALICUM)
2023-24 Financial Summary

4/9/2024

	2022/23				2023/24		
	Amended Budget	YTD Mar-23	% of Budget	Actual	Amended Budget	YTD Mar-24	% of Budget
REVENUE							
PROVINCIAL GRANTS							
Operating Grant	47,983,205	34,582,664	72.1%	48,169,524	50,999,401	36,953,136	72.5%
Other MOE Grants-Transportation fund	426,341		0.0%	426,341	426,341		0.0%
Other MOE Grants-Pay Equity	936,176		0.0%	936,176	936,176		0.0%
Other MOE Grants-Misc	20,810		0.0%	96,484	880,998	0	0.0%
TOTAL MINISTRY OF ED GRANTS	49,366,532	34,582,664	70.1%	49,628,525	53,242,916	36,953,136	69.4%
OTHER REVENUES							
Other Provincial Revenues	150,000	122,362	81.6%	140,016	150,000	107,167	71.4%
Offshore Tuition	3,800,000	3,199,032	84.2%	3,917,837	3,900,000	3,077,015	78.9%
Miscellaneous	140,000	121,574	86.8%	251,920	225,000	205,983	91.5%
Rental and Leases	600,000	727,377	121.2%	726,127	700,000	746,679	106.7%
Investment Income	420,000	364,754	86.8%	453,311	600,000	517,398	86.2%
TOTAL OTHER REVENUE	5,110,000	4,535,099	88.7%	5,489,211	5,575,000	4,654,242	83.5%
TOTAL REVENUES	54,476,532	39,117,763	71.8%	55,117,736	58,817,916	41,607,378	70.7%
EXPENDITURES							
SALARIES AND BENEFITS							
Teachers	20,557,366	14,549,251	70.8%	20,570,559	21,820,531	15,658,743	71.8%
Principals and Vice Principals	3,606,337	2,678,357	74.3%	3,562,573	3,736,662	2,914,919	78.0%
Educational Assistants	3,743,872	2,533,327	67.7%	3,495,924	3,966,849	2,686,989	67.7%
Support Staff	5,699,870	4,225,928	74.1%	5,880,870	6,151,122	4,752,877	77.3%
Other Professionals	1,893,638	1,415,632	74.8%	1,879,734	2,045,763	1,541,907	75.4%
Substitutes	2,078,572	1,512,404	72.8%	2,137,250	2,296,853	1,747,445	76.1%
Benefits	9,660,259	6,832,038	70.7%	9,637,421	10,665,333	7,763,770	72.8%
TOTAL SALARIES AND BENEFITS	47,239,914	33,746,937	71.4%	47,164,331	50,683,113	37,066,650	73.1%
Benefits as a % of Total Salaries	25.7%	25.4%		25.7%	26.7%	26.5%	
SUPPLIES AND SERVICES							
Services	3,237,968	2,508,891	77.5%	3,162,224	3,261,968	2,412,741	74.0%
Training and Travel	481,500	257,580	53.5%	437,405	391,500	256,774	65.6%
Rental and Leases	5,000	13,826	276.5%	29,979	50,000	19,112	38.2%
Dues and Fees	68,000	73,718	108.4%	88,083	68,000	69,519	102.2%
Insurance	185,000	175,300	94.8%	180,765	195,000	194,489	99.7%
Supplies	2,097,540	1,961,717	93.5%	2,651,895	2,637,335	2,288,373	86.8%
Utilities	1,161,610	795,905	68.5%	1,143,342	1,181,000	829,669	70.3%
Local Capital					350,000		
TOTAL SUPPLIES AND SERVICES	7,236,618	5,786,937	80.0%	7,693,693	8,134,803	6,070,677	74.6%
TOTAL EXPENDITURES	54,476,532	39,533,874	72.6%	54,858,024	58,817,916	43,137,327	73.3%
NET REVENUE (EXPENDITURE)	0	-416,111		259,712	0	-1,529,949	
Budgeted Use of Surplus (Transfer to Loc)	0	0					
Surplus (Deficit), for the Year	0	-416,111		259,712	0	-1,529,949	

SCHOOL DISTRICT NO. 69 (QUALICUM)
2023-24 Financial Summary

4/9/2024

	2022/23				2023/24		
	Amended Budget	YTD Mar-23	% of Budget	Actual	Amended Budget	YTD Mar-24	% of Budget
INSTRUCTION	0						
Regular Instruction	24,681,997	17,833,360	72.3%	25,162,780	26,006,060	18,816,625	72.4%
Career Programs	469,140	334,455	71.3%	504,498	491,502	426,853	86.8%
Library Services	1,041,367	715,617	68.7%	1,047,892	1,182,217	787,792	66.6%
Counselling	1,109,579	816,400	73.6%	1,190,495	1,327,828	943,396	71.0%
Special Education	7,751,221	5,282,538	68.2%	7,307,706	8,104,854	5,962,198	73.6%
Early Learning and Childcare					143,217	78,401	54.7%
English as a Second Language	166,410	103,192	62.0%	153,770	179,575	127,966	71.3%
Aboriginal Education	858,688	565,378	65.8%	866,587	930,457	495,037	53.2%
School Administration	3,948,524	2,671,661	67.7%	3,703,153	4,247,446	3,066,650	72.2%
Continuing Education	0	0	0.0%			0	0.0%
Off Shore Students	2,859,613	2,187,928	76.5%	2,983,505	3,118,044	2,260,278	72.5%
Other	50,956	39,118	76.8%	53,775	55,499	40,427	72.8%
Function 1 - Instruction	42,937,495	30,549,647	71.1%	42,974,161	45,786,699	33,005,623	72.1%
DISTRICT ADMINISTRATION							
Educational Administration	850,790	640,389	75.3%	833,714	933,528	694,398	74.4%
School District Governance	272,591	225,549	82.7%	281,241	252,573	177,001	70.1%
Business Administration	1,589,137	1,269,579	79.9%	1,640,880	1,718,599	1,389,693	80.9%
Function 4 - District Administration	2,712,518	2,135,517	78.7%	2,755,835	2,904,700	2,261,092	77.8%
OPERATIONS AND MAINTENANCE							
Operations and Maintenance Admin	682,834	516,493	75.6%	643,402	726,534	687,564	94.6%
Maintenance Operations	4,606,621	3,747,541	81.4%	4,885,942	5,261,961	4,443,201	84.4%
Maintenance of Grounds	338,590	370,996	109.6%	496,760	377,874	314,206	83.2%
Utilities	1,236,000	912,611	73.8%	1,260,048	1,236,000	829,669	67.1%
Capital Equipment					350,000		
Function 5 - Operations and Maint	6,864,045	5,547,641	80.8%	7,286,152	7,952,369	6,274,640	78.9%
TRANSPORTATION AND HOUSING							
Transportation and Housing Admin	166,347	159,541	95.9%	180,600	178,893	176,492	98.7%
Student Transportation	1,756,127	1,122,287	63.9%	1,612,822	1,955,255	1,383,818	70.8%
Housing/Boarding	40,000	19,240	48.1%	48,454	40,000	35,662	89.2%
Function 7 - Transportation and Housing	1,962,474	1,301,068	66.3%	1,841,876	2,174,148	1,595,972	73.4%
TOTAL FUNCTION 1-7	54,476,532	39,533,873	72.6%	54,858,024	58,817,916	43,137,327	73.3%

Special Purpose Fund (SPF) Budget							
Annual Facility Grant	199,383	50,172	25.2%	199,383	199,383	85,570	42.9%
Classroom Enhancement Fund	4,339,880	2,646,000	61.0%	4,339,880	4,648,898	2,884,887	62.1%
Learning Improvement Fund	160,937	94,725	58.9%	160,937	189,129	101,930	53.9%
Community Link	405,387	154,918	38.2%	405,387	430,461	205,385	47.7%
Provincial Safe Return/CR4YC	0	0	0.0%		0		0.0%
Federal Safe Return	41,955	52,331	124.7%	41,995	0	0	0.0%
Family Affordability Fund	448,698	203,814	45.4%	359,379	89,319	26,911	30.1%
Strong Start	96,000	58,912	61.4%	96,000	96,000	43,876	45.7%
Ready, Set, Learn	19,600	17,256	88.0%	19,600	19,600	-46	-0.2%
French Funds	134,648	63,796	47.4%	120,748	153,548	65,576	42.7%
Seamless DC	91,975	65,361	71.1%	91,975	55,400	45,213	81.6%
Mental Health	55,000	33,349	60.6%	55,000	55,000	38,465	69.9%
FN Transportation	120,208	49,111	40.9%	112,292	135,325	48,877	36.1%
ECL Scan	175,000	45,131	25.8%	86,569	263,431	82,771	31.4%
CR4YC/SEY2KT	6,000			6,000	25,000	0	0.0%
Feeding Futures Funds		0	0.0%		519,738	218,599	42.1%
Special Purpose Funds-Total	6,294,671	3,534,876	56.2%	6,095,145	6,880,232	3,848,014	55.9%



March 15, 2024

Ref: 297326

To: Secretary-Treasurer and Superintendent
School District No. 69 (Qualicum)

Capital Plan Bylaw No. 2024/25-CPSD69-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2024/25

This letter is in response to your School District's 2024/25 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
 - Food Infrastructure Program (FIP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

MAJOR CAPITAL PROJECTS (SMP, EXP, REP, SAP, RDP)

Projects in Development from Previous Years

Project #	Project Name	Project Type	Comments
150356	False Bay School	Seismic	Please submit Project Definition Report (PDR) to Ministry as soon as possible.

Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer regarding next steps. Also, note that Capital Project Funding Agreements (CPFA) are not issued for Major Capital Projects until after the Business Case and all other required supporting documentation is received, reviewed, and approved for funding by the Ministry.

NOTE: The Ministry encourages school districts to pursue simplified designs for new schools or expansion of existing schools. As projects proceed to Business Case, stakeholder engagement and design phases, please ensure simplified design parameters are considered as per the attached *Simplified Designs Guidelines*.

MINOR CAPITAL PROJECTS (SEP, FIP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Food Infrastructure Program (FIP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, FIP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Winchelsea Elementary	SEP - Roofing Upgrades	\$700,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Ecole Secondaire Ballenas Secondary	SEP - Interior Construction Upgrades	\$400,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Winchelsea Elementary	CNCP - Electrical Upgrades	\$195,000	Proceed to design, tender & construction. To be completed by March 31, 2025.
Bowser Elementary	CNCP - Electrical Upgrades	\$195,000	Proceed to design, tender & construction. To be completed by March 31, 2025.

Arrowview Elementary, Bowser Elementary, Errington Elementary, False Bay School, Nanoose Bay Elementary, Oceanside Elementary, Qualicum Beach Elementary, Springwood Elementary	FIP - Kitchen Equipment	\$100,419	Proceed to design, tender & construction. To be completed by March 31, 2025.
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New projects for BUS

Existing Bus Fleet #	New/Replacement Bus Type	Amount Funded by Ministry	Next Steps & Timing
New Route	D (80+FE) with 0 wheelchair spaces	TBD - See Note Below	Proceed to ordering the school bus(es) between April 2nd and May 17th, 2024 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbc.org

NOTE: BUS funding amounts will be determined once school districts place their order(s) with bus manufacturer(s). Please contact Branch Director [Michael Nyikes](#) with any questions regarding this.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2024/25 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2024/25 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to the Ministry’s Capital Management Branch at CMB@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

As the 2024/25 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2025/26 Annual Five-Year Capital Plan submission process (using the Ministry’s Capital Asset Planning System (CAPS) online platform) will be available on the Ministry’s [Capital Planning](#) webpage by April 1st, 2024.

School districts' capital plan submission deadlines for the 2025/26 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2024**
 - Major Capital Programs (SMP, EXP, REP, RDP, SAP)
- **July 1, 2024**
 - Major Capital Programs (BEP)
- **September 30, 2024**
 - Minor Capital Programs (SEP, CNCP, PEP, BUS)
- **October 1, 2024**
 - Minor Capital Programs (FIP)

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer.

Additionally, the Annual Facility Grant (AFG) project requests for the 2024/25 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2024.

NOTE: It is strongly encouraged that school districts discuss the draft versions of their intended capital projects and AFG project requests with Ministry staff well in advance of submission deadlines.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



Damien Crowell, Executive Director
Capital Management Branch

pc: Geoff Croshaw, Acting Director, Major Capital Projects, Capital Management Branch
Michael Nyikes, Director, Minor Capital Projects, Programs and Finance, Capital Management Branch

School District Information

SD No 69
SD Name Qualicum
SD Contact Name Phil Munro
SD Contact Phone 250-954-3030
Report Date 28-Feb-24

Health Authority (HA) Information

Region Region 2 Central Island
Contact Name Claire Webb
Contact Phone 250-947-8222 (extension 39185)
Report Submitted to HA Yes
Report Submission Date 28-Feb-24

School Sampling Information

Ministry Asset Number	Facility Name	Year Facility Built	Total Number of Fixtures Identified	Number of Fixtures Sampled in this Report
106386	Ballenas Secondary School	1977	12	12
106392	Kwalicum Secondary School	1982	6	6
106383	Bowser Elementary School	1983	5	5
106389	Winchelsea Elementary	1981	5	5
106354	Qualicum Beach Elementary / Commons	1946	9	9
106346	Parksville Elementary	1910	19	19
120752	Springwood Elementary School	1996	16	1

School Identifier	Testing information						Result		Mitigation Strategy Selected	Public Communication Plan
	Ministry Asset Number	Test Date (dd-mm-yyy)	Time of test (24hr clock)	Outlet ID (optional)	Sample Type	Fixture Type	Fixture Location Description	Lead Result (mg/L)		
123456	11-12-2022	07:45:00	211_1_104_CF	Flushed	CF	Classroom Faucet (CF) in room 104, first floor, facility 211.	0.0043	No	2A	Post signage near the fixture
106386	16-02-2024	06:24:00	BSS 4A	First Draw	DW	Boys change room	0.0027	No	NA	FALSE
106386	16-02-2024	06:28:00	BSS 4B	Flushed	DW	Boys change room	0.00045	No	NA	FALSE
106386	16-02-2024	06:26:00	BSS 5A	First Draw	DW	Girls change room	0.0073	Yes	2A	Post signage near the fixture
106386	16-02-2024	06:30:00	BSS 5B	Flushed	DW	Girls change room	0.00086	No	NA	FALSE
106386	15-02-2024	07:10:00	BSS 6A	First Draw	DW	Work out room	0.0033	No	NA	FALSE
106386	15-02-2024	07:12:00	BSS 6B	Flushed	DW	Work out room	0.00053	No	NA	FALSE
106386	15-02-2024	06:51:00	BSS 1A	First Draw	DW	300 wing outside custodial room	0.0049	No	NA	FALSE
106386	15-02-2024	06:53:00	BSS 1B	Flushed	DW	300 wing outside custodial room	0.0018	No	NA	FALSE
106386	15-02-2024	08:47:00	BSS 2A	First Draw	BS	Outside library	0.0062	No	NA	FALSE
106386	15-02-2024	06:48:00	BSS 2B	Flushed	BS	Outside library	0.00077	No	NA	FALSE
106386	15-02-2024	07:05:00	BSS 3A	First Draw	DW	Next to rear exit doors near wood shop	0.0071	Yes	2A	Post signage near the fixture
106386	15-02-2024	07:07:00	BSS 3B	Flushed	DW	Next to rear exit doors near wood shop	0.0022	No	NA	FALSE
106386	15-02-2024	06:44:00	BSS 7A	First Draw	KC	Sink staff room	0.0027	No	NA	FALSE
106386	15-02-2024	06:46:00	BSS 7B	Flushed	KC	Sink staff room	0.00079	No	NA	FALSE
106386	15-02-2024	06:58:00	BSS 8A	First Draw	KC	Room 700 sink (hub) coffee kitchen	0.00081	No	NA	FALSE
106386	15-02-2024	07:00:00	BSS 8B	Flushed	KC	Room 700 sink (hub) coffee kitchen	0.00082	No	NA	FALSE
106386	15-02-2024	07:17:00	BSS 9A	First Draw	KC	Room 803 kitchen	0.0054	Yes	2A	Post signage near the fixture
106386	15-02-2024	07:19:00	BSS 9B	Flushed	KC	Room 803 kitchen	0.00087	No	NA	FALSE
106386	15-02-2024	06:54:00	BSS 10A	First Draw	KC	400 block kitchen sink	0.0016	No	NA	FALSE
106386	15-02-2024	06:56:00	BSS 10B	Flushed	KC	400 block kitchen sink	0.00091	No	NA	FALSE
106386	15-02-2024	07:20:00	BSS 11A	First Draw	KC	Room 804 kitchen sink	0.033	Yes	2A	Post signage near the fixture
106386	15-02-2024	07:22:00	BSS 11B	Flushed	KC	Room 804 kitchen sink	0.0016	No	NA	FALSE
106386	16-02-2024	06:20:00	BSS 12A	First Draw	BS	Backing on to theatre	0.00084	No	NA	FALSE
106386	16-02-2024	06:22:00	BSS 12B	Flushed	BS	Backing on to theatre	0.00077	No	NA	FALSE
106392	16-02-2024	07:21:00	KSS 1A	First Draw	BS	Gym area	0.0009	No	NA	FALSE
106392	16-02-2024	07:23:00	KSS 1B	Flushed	BS	Gym area	0.00089	No	NA	FALSE
106392	16-02-2024	07:13:00	KSS 2A	First Draw	BS	Lower floor outside CEAP washrooms	0.0012	No	NA	FALSE
106392	16-02-2024	07:15:00	KSS 2B	Flushed	BS	Lower floor outside CEAP washrooms	0.00099	No	NA	FALSE
106392	16-02-2024	07:08:00	KSS 3A	First Draw	DW	Shops hallway	0.011	Yes	2A	Post signage near the fixture
106392	16-02-2024	07:10:00	KSS 3B	Flushed	DW	Shops hallway	0.0026	No	NA	FALSE
106392	16-02-2024	06:59:00	KSS 4A	First Draw	BS	Outside science rooms in hallway	0.0015	No	NA	FALSE
106392	16-02-2024	07:01:00	KSS 4B	Flushed	BS	Outside science rooms in hallway	0.0011	No	NA	FALSE
106392	16-02-2024	07:17:00	KSS 5A	First Draw	KC	Room 154 sink, small kitchen	0.0061	Yes	2A	Post signage near the fixture
106392	16-02-2024	07:19:00	KSS 5B	Flushed	KC	Room 154 sink, small kitchen	0.0012	No	NA	FALSE
106392	16-02-2024	07:03:00	KSS 6A	First Draw	KC	Room 217 kitchen sink	0.00087	No	NA	FALSE
106392	16-02-2024	07:05:00	KSS 6B	Flushed	KC	Room 217 kitchen sink	0.0012	No	NA	FALSE
120752	16-02-2024	06:34:00	SES 1A	First Draw	KC	Room 107B kitchen sink	0.00068	No	NA	FALSE
120752	16-02-2024	06:34:00	SES 1B	Flushed	KC	Room 107B kitchen sink	0.00041	No	NA	FALSE
106354	16-02-2024	07:36:00	QBC 1A	First Draw	DW	Main entrance outside boys washroom	0.0014	No	NA	FALSE
106354	16-02-2024	07:38:00	QBC 1B	Flushed	DW	Main entrance outside boys washroom	0.00093	No	NA	FALSE
106354	16-02-2024	07:42:00	QBC 2A	First Draw	KC	Room 15	0.0036	No	NA	FALSE
106354	16-02-2024	07:44:00	QBC 2B	Flushed	KC	Room 15	0.0013	No	NA	FALSE
106354	16-02-2024	08:13:00	QBC 3A	First Draw	DW	Hallway between gym and CEAP washrooms	0.008	Yes	2A	Post signage near the fixture
106354	16-02-2024	08:15:00	QBC 3B	Flushed	DW	Hallway between gym and CEAP washrooms	0.0006	No	NA	FALSE
106354	16-02-2024	08:06:00	QBC 4A	First Draw	DW	Sports medicine room across from room 3B	0.00079	No	NA	FALSE
106354	16-02-2024	08:08:00	QBC 4B	Flushed	DW	Sports medicine room across from room 3B	0.00042	No	NA	FALSE
106354	16-02-2024	07:56:00	QBC 5A	First Draw	KC	Sink kitchen SOS	0.0051	Yes	2A	Post signage near the fixture
106354	16-02-2024	07:58:00	QBC 5B	Flushed	KC	Sink kitchen SOS	0.00047	No	NA	FALSE
106354	16-02-2024	N/A	QBC 6A	First Draw	KC	Studio Kitchen sink	0.00098	No	NA	FALSE
106354	16-02-2024	N/A	QBC 6B	Flushed	KC	Studio Kitchen sink	0.00042	No	NA	FALSE
106354	16-02-2024	N/A	QBC 7A	First Draw	CF	Room 5 sink	0.00039	No	NA	FALSE
106354	16-02-2024	N/A	QBC 7B	Flushed	CF	Room 5 sink	0.00029	No	NA	FALSE
106354	16-02-2024	N/A	QBC 8A	First Draw	CF	Sink Room 19 VICDS	0.014	Yes	2A	Post signage near the fixture
106354	16-02-2024	N/A	QBC 8B	Flushed	CF	Sink Room 19 VICDS	0.0012	No	NA	FALSE
106354	16-02-2024	07:48:00	QBC 9A	First Draw	DW	Room 14A	0.0045	No	NA	FALSE
106354	16-02-2024	07:50:00	QBC 9B	Flushed	DW	Room 14A	0.0013	No	NA	FALSE
106346	16-02-2024	06:49:00	CSC 1A	First Draw	DW	Room 1 daycare	0.00094	No	NA	FALSE
106346	16-02-2024	06:51:00	CSC 1B	Flushed	DW	Room 1 daycare	0.0002	No	NA	FALSE
106346	16-02-2024	06:55:00	CSC 2A	First Draw	DW	Room 2 daycare	0.00089	No	NA	FALSE
106346	16-02-2024	06:57:00	CSC 2B	Flushed	DW	Room 2 daycare	0.0002	No	NA	FALSE
106346	16-02-2024	07:39:00	CSC 3A	First Draw	DW	Room 19	0.0011	No	NA	FALSE
106346	16-02-2024	07:41:00	CSC 3B	Flushed	DW	Room 19	0.0004	No	NA	FALSE
106346	16-02-2024	07:36:00	CSC 4A	First Draw	DW	Room 20	0.00013	No	NA	FALSE

School Identifier	Testing information						Result		Mitigation Strategy Selected	Public Communication Plan
	Ministry Asset Number	Test Date (dd-mm-yy)	Time of test (24-hr clock)	Outlet ID (optional)	Sample Type	Fixture Type	Fixture Location Description	Lead Result (mg/L)		
106346	16-02-2024	07:38:00	CSC 4B	Flushed	DW	Room 20	0.00034	No	NA	FALSE
106346	16-02-2024	07:43:00	CSC 5A	First Draw	DW	Main entrance outside boys washroom	0.00039	No	NA	FALSE
106346	16-02-2024	07:45:00	CSC 5B	Flushed	DW	Main entrance outside boys washroom	0.00038	No	NA	FALSE
106346	16-02-2024	06:45:00	CSC 6A	First Draw	CF	Sink old staffroom now daycare	0.0013	No	NA	FALSE
106346	16-02-2024	06:47:00	CSC 6B	Flushed	CF	Sink old staffroom now daycare	0.0002	No	NA	FALSE
106346	16-02-2024	07:46:00	CSC 7A	First Draw	KC	Sink kitchen off main entrance	0.0021	Yes	2A	Post signage near the fix
106346	16-02-2024	07:48:00	CSC 7B	Flushed	KC	Sink kitchen off main entrance	0.0007	No	NA	FALSE
106346	16-02-2024	06:53:00	CSC 8A	First Draw	KC	Sink kitchen between rooms 1 & 2 daycare	0.0018	No	NA	FALSE
106346	16-02-2024	06:55:00	CSC 8B	Flushed	KC	Sink kitchen between rooms 1 & 2 daycare	0.0023	No	NA	FALSE
106346	16-02-2024	07:00:00	CSC 9A	First Draw	KC	Sink kitchen in old library	0.0013	No	NA	FALSE
106346	16-02-2024	07:02:00	CSC 9B	Flushed	KC	Sink kitchen in old library	0.0002	No	NA	FALSE
106346	16-02-2024	07:03:00	CSC 10A	First Draw	CF	Sink classroom 6	0.0052	Yes	2A	Post signage near the fix
106346	16-02-2024	07:05:00	CSC 10B	Flushed	CF	Sink classroom 6	0.00038	No	NA	FALSE
106346	16-02-2024	07:06:00	CSC 11A	First Draw	CF	Sink classroom 7	0.0019	No	NA	FALSE
106346	16-02-2024	07:08:00	CSC 11B	Flushed	CF	Sink classroom 7	0.0039	No	NA	FALSE
106346	16-02-2024	07:13:00	CSC 12A	First Draw	CF	Sink classroom 8	0.0059	No	NA	FALSE
106346	16-02-2024	07:15:00	CSC 12B	Flushed	CF	Sink classroom 8	0.0002	No	NA	FALSE
106346	16-02-2024	07:10:00	CSC 13A	First Draw	CF	Sink classroom 9	0.0012	No	NA	FALSE
106346	16-02-2024	07:12:00	CSC 13B	Flushed	CF	Sink classroom 9	0.0002	No	NA	FALSE
106346	16-02-2024	07:16:00	CSC 14A	First Draw	CF	Sink classroom 10	0.0014	No	NA	FALSE
106346	16-02-2024	07:18:00	CSC 14B	Flushed	CF	Sink classroom 10	0.0002	No	NA	FALSE
106346	16-02-2024	07:19:00	CSC 15A	First Draw	CF	Sink classroom 11	0.0047	No	NA	FALSE
106346	16-02-2024	07:21:00	CSC 15B	Flushed	CF	Sink classroom 11	0.0002	No	NA	FALSE
106346	16-02-2024	07:22:00	CSC 16A	First Draw	CF	Sink classroom 12	0.00035	No	NA	FALSE
106346	16-02-2024	07:24:00	CSC 16B	Flushed	CF	Sink classroom 12	0.0002	No	NA	FALSE
106346	16-02-2024	07:26:00	CSC 17A	First Draw	CF	Sink classroom 13	0.0063	No	NA	FALSE
106346	16-02-2024	07:28:00	CSC 17B	Flushed	CF	Sink classroom 13	0.0002	No	NA	FALSE
106346	16-02-2024	07:29:00	CSC 18A	First Draw	CF	Sink classroom 14	0.0013	No	NA	FALSE
106346	16-02-2024	07:31:00	CSC 18B	Flushed	CF	Sink classroom 14	0.0002	No	NA	FALSE
106346	16-02-2024	07:32:00	CSC 19A	First Draw	CF	Sink classroom 15	0.0041	No	NA	FALSE
106346	16-02-2024	07:34:00	CSC 19B	Flushed	CF	Sink classroom 15	0.0002	No	NA	FALSE
106389	15-02-2024	06:24:00	WW/PASS 1A	First Draw	BS	Between room 12 and washrooms	0.0065	No	NA	FALSE
106389	15-02-2024	06:26:00	WW/PASS 1B	Flushed	BS	Between room 12 and washrooms	0.0075	No	NA	FALSE
106389	15-02-2024	06:19:00	WW/PASS 2A	First Draw	DW	Hallway gym washrooms	0.0062	Yes	2A	Post signage near the fix
106389	15-02-2024	06:21:00	WW/PASS 2B	Flushed	DW	Hallway gym washrooms	0.0014	No	NA	FALSE
106389	15-02-2024	06:34:00	WW/PASS 3A	First Draw	DW	Hallway outside library	0.0052	Yes	2A	Post signage near the fix
106389	15-02-2024	06:36:00	WW/PASS 3B	Flushed	DW	Hallway outside library	0.0025	No	NA	FALSE
106389	15-02-2024	06:27:00	WW/PASS 4A	First Draw	KC	Sink kitchen foods room	0.0028	No	NA	FALSE
106389	15-02-2024	06:29:00	WW/PASS 4B	Flushed	KC	Sink kitchen foods room	0.00082	No	NA	FALSE
106389	15-02-2024	06:31:00	WW/PASS 5A	First Draw	KC	Sink kitchen between rooms 14 and 15	0.0021	No	NA	FALSE
106389	15-02-2024	06:33:00	WW/PASS 5B	Flushed	KC	Sink kitchen between rooms 14 and 15	0.0064	No	NA	FALSE
106383	15-02-2024	07:08:00	BES 1A	First Draw	BS	Main entrance	0.0041	No	NA	FALSE
106383	15-02-2024	07:10:00	BES 1B	Flushed	BS	Main entrance	0.0037	No	NA	FALSE
106383	15-02-2024	07:18:00	BES 2A	First Draw	DW	Outside staff washroom	0.0017	No	NA	FALSE
106383	15-02-2024	07:21:00	BES 2B	Flushed	DW	Outside staff washroom	0.0082	No	NA	FALSE
106383	15-02-2024	07:30:00	BES 3A	First Draw	KC	Sink staff room	0.0041	No	NA	FALSE
106383	15-02-2024	07:32:00	BES 3B	Flushed	KC	Sink staff room	0.0031	No	NA	FALSE
106383	15-02-2024	07:25:00	BES 4A	First Draw	KC	Sink MPR Kitchen	0.0011	No	NA	FALSE
106383	15-02-2024	07:22:00	BES 4B	Flushed	KC	Sink MPR Kitchen	0.0003	No	NA	FALSE
106383	15-02-2024	07:13:00	BES 5A	First Draw	DW	Room 1 kindergarten	0.011	Yes	2A	Post signage near the fix
106383	15-02-2024	07:15:00	BES 5B	Flushed	DW	Room 1 kindergarten	0.0027	No	NA	FALSE

Post signage near the fixture to run the water at least one minute before drinking or using water for food preparation until replacement. Retest fixture following replacement.